



## *Parents Advisory Board*

In order to continually strengthen the success of its programs in meeting the ever-changing needs and expectations of its scholars and their families, EnvisionEMI is creating a Parents Advisory Board. This Parents Advisory Board will provide recommendations to Envision's senior management on a variety of topics, including:

- the curricular content of our current offerings, so we can better serve the educational needs of our scholars and their families;
- program development, so we can ensure our new offerings match the evolving expectations of scholars and their families;
- ways to enhance the safety and security of our scholars while participating in our programs; and
- means to improve communications and interaction with the families of our scholars before, during and after the programs.

### Advisory Board Composition

The Parents Advisory Board shall consist of seven members. All members will be a parent of a scholar who has previously participated in an Envision program. Three members will be a parent of an elementary school or middle school student (K – 8), three members will be a parent of a high school student (9 – 12), and one member will be a parent of a college student. At least one member will also be a credentialed educator.

To ensure geographic diversity, each Board member will represent a specific region:

- Region 1 – Pacific/Mountain West: Alaska, Washington, Oregon, Idaho, Montana, Wyoming, Utah and Colorado
- Region 2 – American Southwest: Hawaii, California, Nevada, Arizona, New Mexico, Texas and Oklahoma
- Region 3 – The Heartland: North Dakota, South Dakota, Nebraska, Kansas, Minnesota, Iowa, Missouri, Wisconsin and Illinois
- Region 4 – The Great South: Louisiana, Arkansas, Tennessee, Mississippi, Alabama, Georgia, South Carolina, Florida
- Region 5 – The Great Lakes: Michigan, Indiana, Ohio, Kentucky, West Virginia, Pennsylvania, New York
- Region 6 – New England: Maine, Vermont, New Hampshire, Massachusetts, Connecticut, Rhode Island
- Region 7 – Mid-Atlantic: New Jersey, Delaware, Maryland, Virginia, North Carolina, DC.

As always, Envision will also strive for gender and ethnic diversity in the Advisory Board.

Board members will serve a two year term. However, in order to ensure continuity in Board, three of the initial appointees shall serve a three year term, creating staggered terms for the Board.

### Advisory Board Meetings

The Parents Advisory Board will meet in-person three times a year, most likely in April, August and December to review and advise upon the programs of the previous trimester. Each meeting will generally be a day in duration, with a Board dinner the evening before. However, the first Board meeting may require two days in order to acquaint the new members with the company, its people and its vision. Some Board meetings will be held in the Washington, D.C. area, while others will be held in conjunction with a regional program, so that Board members can experience one of Envision's programs in "real time." In addition, the Board may hold occasional telephonic meetings.

Board members will receive a daily stipend of \$200 for in-person meetings and attendant travel. Envision staff will make necessary travel arrangements, and the company will pay reasonable travel expenses. In addition, each Board member will receive one complimentary enrollment for his or her child in an Envision program for every year of service.

### Application Process

If you are interested in serving on the Parents Advisory Board, you should print out and complete the application form which can be found on this website. You may attach additional sheets if necessary to provide all the required information. Submit your completed application form, along with a current bio or *curriculum vitae*, to:

Envision EMI  
ATTN: Parents Advisory Board  
1919 Gallows Road, Suite 700  
Vienna, VA 22182

Envision will acknowledge receipt of your application via e-mail. Application deadline is April 10<sup>th</sup>.

Well-qualified applicants will be interviewed by telephone for the position, and successful applicants will be subject to the same background check as Envision EMI employees. Additionally, successful applicants will be asked to complete standard Non-Disclosure and Non-Compete Agreements. The interview and selection process is expected to take several weeks. Selected applicants will be notified by May 1<sup>st</sup>.

We intend to hold the initial meeting of the Parents Advisory Board during the early summer of 2009.

If you have any questions regarding the Parents' Advisory Board, the application process for the Board, or any of Envision EMI's programs, please don't hesitate to contact Shane Hedges at 703.548.9499.